

DOCUMENTATION OFFICER - (IPOH BRANCH) **(2 Positions)**

Job Responsibilities

- Preparation of import/export documentation, bill of loading, submission of insurance, Miti & COO form.
- Other import/export documentation related works.

Job Requirement

- Fresh graduates are encouraged to apply as comprehensive training will be provided
- Mature personality with right attitude, ability to work independently and good interpersonal skills

Salary will commensurate with experience and qualifications. Interested candidates are invited to write in / fax / What'sapp or e-mail with detailed resume to:

Email : waisum.lee@fmgloballogistics.com or whatsapp to mobile no. : 014-3002002
Tel : 05-2421600,2551382,2551389