

## Accounts Assistant (Penang Branch)

### Job Responsibilities

- Prepare daily payments
- Issue receipts
- Filing
- Other accounts related matters

### Job Requirements

- Min LCCI Accounting Standard / Diploma in Accounting
- Computer Literate / Excel knowledge
- Able to communicate in English
- Must have initiative and be able to work independently

Salary will commensurate with experience and qualifications. Interested candidates are invited to write in via e-mail with detailed resume to:

Email : [cheahlk@fmgloballogistics.com](mailto:cheahlk@fmgloballogistics.com) or call Tel no. : 04-331 4358