

# JOB VACANCY

## Warehouse technician

### Industry / Location

Manufacturing / Selangor

Lot 1, Jalan 3, Kawasan Perusahaan Bandar Baru Salak Tinggi, 43900, Sepang,, Selangor, 43900

### Reporting function

Head of Warehouse and Stock Controls

### Job descriptions

- Maintain restoration and other company equipment by completing minor repairs (and necessary paperwork) to company equipment
- Maintain warehouse (and office) lights, doors, crates (used for content storage) and fire extinguishers ensuring functionality
- Order, maintain, organize and issue inventory of approved supplies and company equipment
- Scan equipment and consumables to/from warehouse to/from truck or job site
- Prepare and review reports for equipment and consumable tracking
- Assist with repositioning, loading and unloading of equipment and content for restoration, storage and return to job sites as required
- Deliver and pick up materials as needed
- Maintain good housekeeping at all times to ensure a safe and non-cluttered worksite
- Participate in and demonstrate an understanding of safety principles and practices; follows all safety policies and procedures to support a safe working environment, including safe operation of machines and equipment
- Proactively communicate job site conditions and concerns that may or are affecting completion of the job to the appropriate person

### Requirements

- **More than 5 years' experience as an Engineering Technician in a production plant/manufacturing facility**
- Good physical fitness and without any critical or serious medical condition
- Licenced to operate a forklift, reach truck and scissor-lift
- Prior experience in facility and equipment maintenance
- Ability to work within a team or independently as needed
- Proven ability to multi-task in a fast-paced environment
- Basic computer skills
- Willing to work evenings, on call and weekends when requested

Salary will commensurate with experience and qualifications. Interested candidates are invited to write in / fax / What'sapp or e-mail with detailed resume to:

**FM GLOBLAL LOGISTICS SDN. BHD.**

**Tel : 603-3176 1111**

**Fax : 603-3176 8634**

**What'sapp : 6012-799 6152**

**Email : [gen@fmgloballogistics.com](mailto:gen@fmgloballogistics.com)**

**Website : [www.fmgloballogistics.com](http://www.fmgloballogistics.com)**