

## SALES EXECUTIVE (Based in Port Klang)

### Industry / Location

FM Global Logistics (M) Sdn Bhd (85740-U)  
Lot 37, Lebuhr Sultan Mohamad 1, Kawasan Perindustrian Bandar Sultan Suleiman, 42000 Port Klang.  
Tel : 603-3176 1111 Fax : 603-3176 8634

### **Responsibilities:**

- To secure new customers for our complete logistics services.
- To achieve monthly sales target, to ensure results are in line with company business plan.
- To be responsible for managing existing accounts and key customers.
- Tele Marketing & outdoor sales is compulsory for business opportunity.
- Weekly reporting of daily movement is required to capture weekly sales performance.
- Coordination with supporting team for enquiry and booking processing.
- Quotation preparation and troubleshooting will part of the sales job.

### **Requirements**

- Minimum requirement is Diploma holders, Degree holders are encourage to apply.
- Good presentation, speaking and writing skills.
- Possess strong focus and attention to details.
- High level of commitment, resourceful and confidence.
- Hands on experience in sales administration.
- Ability to work in a fast-paced environment and self-motivated.
- Negotiation and problem solving skill.
- Strong PR skills required.
- Possess own transportation (Car allowance and Mileage claim available)
- Sales commission will be rewarded according to sales performance.
- sales experience in logistics is added advantage.

Salary will commensurate with experience and qualifications. Interested candidates are invited to write in / fax / What'sapp or e-mail with detailed resume to:

**FM GLOBAL LOGISTICS (M) SDN. BHD.**

Tel : 603-3176 1111

Fax : 603-3176 8634

What'sapp : 6012-799 6152

Email : [gen@fmgloballogistics.com](mailto:gen@fmgloballogistics.com)

Website : [www.fmgloballogistics.com](http://www.fmgloballogistics.com)

We are looking for a dedicated personality to join our company FM GLOBAL LOGISTICS (M) SDN BHD for the following positions:

Work Location : Port Klang/Bukit Raja/Subang  
Department : Warehouse

### **BUSINESS DEVELOPMENT (SALES MARKETING)**

Required Qualification and Skills/Experience:

- Candidate must possess at least Degree in sales-related jobs.
- Required language(s): Bahasa Malaysia, English.
- At least 1 Year(s) of working experience in the related field is required for this position.
- Required Skill(s): Good communication skill, Good presentation skill, Self-motivated.
- Possess own transport.
- Able to join immediately.

### **WAREHOUSE ASSISTANT/MHE OPERATOR**

Required Qualification and Skills/Experience:

- Posses minimum SPM or equivalent qualification and above.
- Experience in basic warehouse managements.
- Able to communicate with all level.
- Must be computer literate.
- At least 1 year(s) of working experience in warehouse operation or any related field.

### **DATA ENTRY/CUSTOMER SERVICE**

Required Qualification and Skills/Experience:

- Candidate must possess at least SPM level or equivalent qualification.
- Excellent computer literate.
- Good communication and written skills.
- Candidate must be able to work independently, self motivated and discipline.

Submission of Applications : Interested candidates can apply along with updated resume and email to :

[normaliza.r@fmgloballogistics.com](mailto:normaliza.r@fmgloballogistics.com)  
[santhi.m@fmgloballogistics.com](mailto:santhi.m@fmgloballogistics.com)